

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council meeting to be held on Tuesday 3 May 2022 at the Village Hall immediately following the Annual Parish Council meeting at 7.30 pm.

Public Participation:

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

AGENDA

1. Appoint Chair of the Parish Council for the year 2022/2023
2. Appoint Vice-Chair of the Parish Council for the year 2022/2023
3. Apologies and approval of absences
4. Declarations of interest and Dispensation considerations
5. Minutes of previous Meeting held on Tuesday 1 March 2022 (previously circulated and taken as read) - to consider, approve and sign.
6. Matters Arising from 1 March 2022 meeting:-
 - 6.1 Westhorpe Bells Restoration project (4.1(v)) – Chairman update report on Appeal following last Steering Committee meeting.
 - 6.2 Power to the Village (10.2) – Chairman report re UK Power Networks
 - 6.3 Westhorpe Bus Service (6.3(i)) - Chairman/SCCllr update
7. Speed Indicator Device (SID) update
8. Suffolk County Councillor report
9. District Councillor report
10. Planning
 - 10.1 JLP update – BMSD Cllr report
 - 10.2 Previous Applications outstanding:- DC/22/00594 Outline Planning Permission - Land to the South of, Church Road, Westhorpe, Suffolk IP14 4SU - erection of 7 dwellings (including 2 affordable homes) and new vehicular access – REFUSED.
 - 10.3 New Application (prospective) Lodge Farm, Westhorpe - change of use of 4 existing storage units and construction of a classroom.
11. Litter pick – Platinum Jubilee Celebrations - Chairman
12. Annual Governance Statement and Accounting Statements 2021/22 (AGAR – annual audit)
 - 12.1 Internal audit – to consider, discuss and confirm adoption of Internal Audit.
 - 12.2 To approve and confirm AGAR submission 2021/22 (Chairman and Clerk)
13. Finance
 - 13.1 To confirm the following payments:-
 - (i) chq 100430 – HMRC – clerk PAYE 1.1.2022 to 31.3.2022 - £69.40
 - (ii) chq 100431 – Ladywell Accountancy – PAYE services 2021-22 final invoice - £20.00
 - (iii) chq 100432 – J Dunncliffe – clerk net wages 1.1.2022 to 31.3.2022 - £358.58
 - (iv) chq 100433 – SALC sub 2022/23 - £155.97
 - (v) chq 100434 – Westhorpe Village Hall Ltd – hall hire 11.1.22; 16.2.22; 1.3.22 - £36.00
 - 13.2 Income to note:-
 - (i) 4.4.2022 Parish Precept 2022/23 - £1762.50 (first half)
 - 13.3 Cash book Bank Balance as at 27.4.2022 - Business current account - £3956.67; Business savings account - £1505.16. (Current Barclays Bank statements unavailable at time of compiling Agenda).
14. Correspondence for information – Community Governance Review
15. Questions to the Chairman
16. Date of next meeting – Tuesday 5 July 2022

Julia Dunncliffe

Clerk to Westhorpe Parish Council