

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council meeting to be held on Tuesday 8 August 2023 at the Village Hall at 7.30pm.

**Public Participation:**

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

**AGENDA**

1. Apologies and approval of absences
2. Declarations of interest and dispensation considerations
3. Minutes of Parish Meeting held on Tuesday 16 May 2023 previously circulated and taken as read – to consider, approve and sign.
4. Matters arising from Parish Council Meeting held on 16 May 2023
  - 4.1 Update on the tree surgery contractor's progress.
  - 4.2 Update on the availability of grants to finance replace batteries for the SID. Is there anything else that we need that requires financial assistance?
  - 4.3 The costs associated with installing a new road sign giving directions to the Village Hall and defibrillator.
5. Speed Indicator Device (SID) update – Cllr Brown
6. County Councillor Report
7. District Councillor Report
8. Planning Update
  - 8.1 DC/23/00549 Shrubbery Farm, Walsham Road, Westhorpe, Stowmarket, Suffolk IP14 4SZ The Parish Council unanimously agreed to support this application. The application is currently awaiting a decision.
  - 8.2 DC/22/2190 HYB Shepherds Grove Bury Road Stanton Suffolk  
The Parish Council submitted their observations on 18 February 2023. The application is currently awaiting a decision from West Suffolk District Council.
9. National Grid Pylons. Discussion on the proposed route and agree what feedback, if any, is sent to the National Grid.
10. Proposed transport improvements. Review of the passenger transport team's comments and discussion on potential next steps.
11. Craig Lightoller's proposed visit to Westhorpe. Craig portrays Charles Brandon in historical re-enactment groups. The Chairman to provide an update.

12. The Parish Clerk's Annual Review. The clerk will have been employed for one year on 1 October 2023. Is the performance of the Parish Clerk acceptable? If so, is it appropriate to increase the salary from £10.44 to £11.32 as per agreed NALC pay scales.

13. Finance Update

13.1 Review financial reconciliation as at 21 July 2023

13.2 The following payments have been made since the 16 May 2023 meeting.

a) 16.5.23 Cheque number 100455 - £16.98 to Sue Hull to reimburse her for costs incurred.

c) 3.7.23 Cheque number 100456 - £407.16 to Mark Eggleton (clerk's salary).

14. Questions for the Chairman

15. Date of next meeting. Tuesday 14 November 2023 at 7.30 pm, Westhorpe Village Hall

Mark Eggleton Clerk to Westhorpe Parish Council