

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council meeting to be held on Tuesday 5 July 2022 at the Village Hall at 7.30 pm.

Public Participation:

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

AGENDA

1. APOLOGIES and approval of absences
2. DECLARATIONS of interest and Dispensation considerations
3. MINUTES of Annual Parish Meeting held on Tuesday 3 May 2022 previously circulated and taken as read – to consider, approve and sign.
4. MATTERS Arising from Annual Parish Meeting – 3.5.2022
 - 4.1 Bus Service - Chairman
5. MINUTES of Parish Council Meeting held on Tuesday 3 May 2022 previously circulated and taken as read – to consider, approve and sign.
6. MATTERS Arising from Council Meeting – 3.5.2022
 - 6.1 Westhorpe Bells Restoration project – update – Chairman
 - 6.2 UK Power Networks – Chairman
 - 6.3 Internal Audit (AGAR) – Asset Register – Chairman report
7. CLERK (NEW) – advertisement - Chairman
8. SPEED Indicator Device (SID) update – Cllr Brown
9. COUNTY Councillor report
10. DISTRICT Councillor report
11. PLANNING - To consider:-
 - 11.1 NEW:-
 - 11.1(i) DC/22/01500 Proposal: Full Application - Change of use of an agricultural building to a function room (F1) and 4No storage units (B8). Location: Lodge Farm, Church Road, Westhorpe, Stowmarket IP14 4TA.
"No objection" submitted 23.5.2022 to BMSDC.
 - 11.1(ii) DC/22/02697 Proposal: Application for Listed Building Consent - Removal of cement render from west and south elevations and replacement with lime based render on wooden laths decorated with lime wash. 2. Removal of modern masonry paint from brick walls on west wing and south elevations and redecoration with lime wash. Location: Shrubbery Farm, Walsham Road, Westhorpe, Stowmarket Suffolk IP14 4SZ.
"No objection" submitted 13.6.2022 to BMSDC.
 - 11.2 DECISIONS:-
DC/22/01500 Proposal: Full Application - Change of use of an agricultural building to a function room (F1) and 4No storage units (B8). Location: Lodge Farm, Church Road, Westhorpe, Stowmarket IP14 4TA – GRANTED in accordance with application particulars and plans listed in Section A and conditions listed in Section B (previously circulated to all Cllrs and to Parish Council website).
 - 11.3 JOINT Local Plan update
12. INSURANCE – Parish Protect Insurance – 3 year long term undertaking expires 30.9.2022. Council to discuss; consider and agree procedure for renewal. Council to discuss; consider and agree procedure for renewal.
13. NEW MODEL Code of Conduct – BMSDC, Law & Governance and Monitoring Office (previously circulated to all Cllrs 30.5.2022 and 1.7.2022) - Register of Interests – for response to BMSDC.

14. FINANCE:-

14.1 The following payments were confirmed:-

- (i) chq 100435 – R Lambert – refund print cartridges - £15.89
- (ii) chq 100436 – J Dunncliffe clerk post expenses - £5.70
- (iii) chq 100437 – MSDC Litter & Dog bin emptying 1.4.22 to 31.3.23 - £156.56

14.2 To approve and confirm the following payments:-

- (i) chq 100438 - HM Revenue & Customs – re clerk PAYE – 1.4.2021 to 30.6.2021 - £64.80
- (ii) chq 100439 – Richard Brown – refund android devices x 2 and bubble wrap for posting SID unit to Traffic Technology - £113.97
- (iii) chq 100440 - J Dunncliffe – clerk net wages – 1.4.2021 to 30.6.2021 - £341.58

14.3 AGAR External Audit 2021/22 amendment – to note Page 3 – Certificate of Exemption of AGAR Return 2021/22 amended correctly and resubmitted 1.7.22 (form previously circulated to all Cllrs).

14.4 BANK statement and cash book reconciliation (previously circulated) as at 5.7.2022

Cash book (as at 5.7.22) Current - £3258.17; Savings - £1505.20.

15. CORRESPONDENCE: BMSDC response to the East Anglia GREEN non-statutory consultation (previously circulated to all Cllrs 14.6.22) – noted no comments submitted from Westhorpe.

16. Questions to the Chairman

17. Date of next meeting Tuesday 6 September at 7.30 pm, Westhorpe Village Hall

Julia Dunncliffe

Clerk to Westhorpe Parish Council