

# **WESTHORPE**

## PARISH COUNCIL



Clerk to the Council  
The Old School, Westhorpe.  
Tel: 01449 258131

Minutes of the meeting the Westhorpe Annual Parish Meeting held on Tuesday 3rd May 2016 in the Village Hall.

In attendance: Mr D Barker, Mr S. Caley, Mrs D. Gladders, Mrs H. Wilkinson, Mr I. Jackson, Mr. R. Lambert.  
Present: G. Horn (Clerk).

### **Public participation**

There was one member of the public present.

### **Visiting speakers.**

The District Councillor report was all presented within the annual parish meeting, and the County Councillor sent a written report.

### **16.1. To appoint the chairman of the parish council for the year 2016/17**

Mr D Barker was nominated by Cllr. Gladders and seconded by Cllr. Jackson with unanimous agreement by the council and duly elected to serve as chairman for the year 2016/17.

### **16.2. Apologies and approval of absences.**

All councillors were in attendance.

### **16.3. Declarations of interest**

There were no declarations of interest.

### **16.4. To consider requests for dispensations**

There were no requests for dispensations.

### **16.5. To approve as an accurate, the minutes of the Parish Council meeting held of 1st March 2016.**

The minutes were unanimously approved and signed by the chairman.

### **16.6. Progress reports arising from the meeting of 1<sup>st</sup> March 2016**

There was nothing to report which was not dealt with separately on the agenda.

### **16.7. To consider planning matters;**

#### **16.7.1. New applications**

There were no new applications.

#### **16.7.2. 0624/16 | 1 Church View Cottages**

This application had been approved by MSDC.

#### **16.7.3. 0693/16 | Orchard House**

This application had been approved by MSDC.

#### **16.7.4. Bacton Middle School Site**

The next meeting of the group to discuss the middle school site will be held on 4<sup>th</sup> May 2016.

### **16.8. Clerk's Report and Request for Payment**

16.8.1. The clerk reported balances at 30th April of £1852.05 Current A/C and £1342.37 Savings A/C.

16.8.2. The council unanimously agreed to pay for the village hall hire for the year 15/16 at a cost of £70.

16.8.3. The accounts were unanimously approved and signed by the chairman prior to being sent for external audit.

**16.9. Correspondence for information**

There was no correspondence to report.

**16.10. Clerk's report on urgent decisions since the last meeting.**

There were no decisions to report.

**16.11. Recruitment of new parish clerk**

Glen Horn gave his formal resignation as Parish Clerk. The position is to be advertised with SALC and on the village website.

**16.12. Questions to the Chairman**

There were no questions to the chairman.

**16.13. Date of the next meeting**

Meetings for the following year were set as 5/7/16, 6/9/16, 1/11/16, 10/1/17, 7/3/17 and the AGM on 2/5/17.

There being no further business, the chairman closed the meeting at 9.10pm.

Glen Horn, Clerk to Westhorpe Parish Council.