

# WESTHORPE

## PARISH COUNCIL



Clerk to the Council  
Street Farm, Westhorpe  
Tel: 07926 223042

Minutes of the meeting of Westhorpe Parish Council held on Tuesday 8 January 2019 at 19:30 in the Village Hall.

In attendance:

Mr D Barker (Chairman), Mr S Caley, Mr R Lambert, Mr S Christian, Mrs H Wilkinson, Mrs D Gladders,

Mr I Cotgrove

Present:

C Kennedy (Clerk)

### Public participation

There were 7 members of the public present.

### 18.63 Apologies and approval of absences.

There were none.

### 18.64 Declarations of interest

Cllr Barker declared an interest in respect of agenda item 6a, planning application DC/18/05600, Full Planning Application – The Old Crown, Finningham Road. It was agreed that he would not participate and would leave the room during the discussions.

### 18.65 To consider requests for dispensations

Not applicable.

### 18.66 To approve as accurate, the minutes of the Parish Council meeting held on 6 November 2018

Cllr. Caley proposed the minutes as accurate, seconded by Cllr. Christian and approved by all. They were signed and dated by the Chairman.

### 18.67 Progress Reports

#### 18.67.1 Broadband

The Chairman continued to report a good signal for those residents that upgraded.

#### 18.67.2 GDPR

The Clerk informed the Council that the direct debit had been taken and the certificate received from the ICO.

#### 18.67.3 Footpaths

Cllr Barker had a meeting with Glyn French and Charlotte Ditchburn of SCC, as a landowner, not Chairman of the Council to arrange to correctly mark the rights of way. Of the 40 original way markers, 12 were added/replaced. Ordnance Survey still do not have Kiln Lane marked correctly on the map, although the signage is correct. Cllr Barker confirmed that the entrance to Kiln Lane had been tarmac'd as this was getting very muddy. 100 Lane presently has permissive access on the edge of the field, as the general access is impassable. Cllr Barker hopes this will be resolved soon. Cllr Barker confirmed that SCC will be fixing the sign in the Churchyard, with their contractors.

## 18.68 Planning Matters

### 18.68.1 New applications

DC/18/05600 – Full Planning Application – Erection of 1 x two storey dwelling, 3 bay garage/store and creation of new access – The Old Crown, Finningham Road, Westhorpe. Cllr Barker left the hall during these discussions. Cllr Caley, as Vice Chair, chaired proceedings. The applicant explained that their application is for a 4 + bed dwelling with a steep pitched roof lower than the Old Crown's roof. Lath and pan tile structure, of two stepped and linked buildings. No windows will face the Old Crown. The property respects the fact that it is in the curtilage of a Grade II listed building. The applicant admitted that access would be tricky, but that there is more visibility than the required 2.4m x 90m. He also confirmed that he has been in constant contact with his closest neighbour, who was at the meeting and confirmed that she approved of the application, and had filed comments with BMSDC to this effect. Cllr Caley confirmed that the Council (with the exceptions of Cllrs Barker and Lambert) had visited the site before Christmas. He requested confirmation from the applicant that the trees bordering the Wyverstone Road would be retained, and the applicant confirmed the same. He also expressed concern about the light pollution from the glass link between the buildings, but it was confirmed by the residents on the other side of the Wyverstone Road, that would be affected by this, that the trees and the lay of the land would mitigate this. No further questions were raised by the Council and Cllr Caley recommended approval of the application. Cllr Gladders seconded and all were in favour.

DC/18/05535 – Outline planning Application – Erection of up to 6 x dwellings with parking and creation of vehicular access – Land South Side of Westhorpe Road, Finningham. It was agreed that the Council would be consistent and resubmit previous objections. The Clerk will undertake this.

### 18.68.2 Decisions or other Planning Matters

None.

## 18.69 District Councillor's Report

The District Councillor reported that the Christmas waste collection went smoothly. He reported that budget setting was taking place and that an increase of 2% was expected, with some of the funds for this coming from central Government.

He confirmed that the Community Strategy would be coming soon.

He stated that all the allocation budget had gone.

He suggested that Westhorpe update their Parish Walk leaflet, as Wyverstone have updated theirs.

He expressed pleasure that a full planning application was on the agenda, as this can be counted towards the 5 year land supply, as opposed to land banking. He asked the Clerk to be kept updated on this application.

He confirmed that the Community Infrastructure Levy (CIL) funding awards are decided by BMSDC.

## 18.70 County Councillor's Report

The Councillor confirmed that SIDs may be funded by the Highways budget.

The Suffolk economy in respect of the Sports and Activities industry is thriving.

Citizen's Advice Bureau funding is to be cut – this was agreed and CAB were warned three years ago.

SCC has locality funding.

Cllr Christian raised the issue of response of Highways that the 9 potholes that he reported using the online tool are not in need of repair. The Councillor said that she would raise this with Highways and ask them to review the situation.

18.71 Clerk's Report, account balances and requests for Payment

As at 4 December 2018 the current account balance was £3,083.78 and the savings account balance £1,500.82.

The Clerk presented a cheques for signature in the sum of: £40 payable to HMRC for the Clerk's PAYE for the third quarter; £320 payable to the Clerk as salary; and £103.82 payable to Glasdon for the dog waste bins. All were in favour and Cllrs Barker and Caley signed all three cheques.

18.71.1 2019/20 Precept

The Clerk informed the Council that the precept paperwork needed completion. Cllr Caley proposed no raise in the precept, Cllr Barker seconded and all were in favour. The Clerk will complete the paperwork in the sum of £1,600, obtain signatures and forward this to BMSDC.

18.71.2 Standing Orders

The Clerk had obtained model Standing Orders from SALC and completed them as far as possible. She supplied each Cllr with a copy with highlighted blanks for completion. She is to obtain further guidelines from SALC and is to add this matter to the agenda for the next meeting.

18.71.3 Speed Indicator Devices (SIDs)

The Clerk confirmed that she has been in communication with both Wyverstone and Finningham to enquire about shared usage of their SIDs (Speed Indicator Devices).

18.72 Correspondence for information

Correspondence had been forwarded by email, and none considered worthy of discussion.

18.73 Clerk's report on urgent decisions since the last meeting

None.

18.74 Questions to the Chairman

Cllr Christian asked how suddenly the Middle School site at Bacton had been approved for 50 houses. A resident confirmed they were approved in September 2018. The Chair did not know, but confirmed that input had been given at consultation.

18.75 Date of the next meeting

Tuesday 5 March 2019.

There being no further business, the Chairman closed the meeting at 20:30.

Camilla Kennedy  
Clerk to Westhorpe Parish Council.

*D. G. Barker*  
*5-3-2019.*