



Minutes of the meeting of Westhorpe Parish Council held on Tuesday 14 May 2019 at 20:15 in the Village Hall.

In attendance:

Mr D Barker (Chairman), Mr R Lambert, Mr S Christian, Mrs D Gladders, Mr I Cotgrove,
Mrs H Wilkinson

Present:

C Kennedy (Clerk)

Public participation

There were 3 members of the public present.

19.6 Appointment of Chair of the Parish Council for the year 2019/2020

Cllr Gladders proposed Cllr Barker, Cllr Christian seconded and all were in favour.

19.7 Appointment of Vice-Chair of the Parish Council for the year 2019/2020

It was agreed to appoint the Vice-Chair at the July 2019 meeting.

19.8 Apologies and approval of absences.

Apologies were received from Cllr. Caley.

19.9 Declarations of interest

None.

19.10 To consider requests for dispensations

Not applicable.

19.11 To approve as accurate, the minutes of the Parish Council meeting held on 5 March 2019

All were in favour of approval of the minutes and they were signed and dated by the Chairman.

19.12 Progress Reports

19.12.1. Church Procedure in the event of HRH The Queen's death

Nothing further had been heard from Rev. Merry in this regard.

19.12.2. Litter Pick

The Chairman reported that the litter pick had been a success, but that six high-viz tabards and twelve litter pickers need to be purchased. This will be put on the agenda for the July 2019 meeting.

19.12.3. Speed Indicator Devices (SIDs)

Discussed in the Annual Parish meeting.

19.12.4. Potholes

Discussed in the Annual Parish meeting.

19.13 **Planning Matters**

19.13.1 New applications

None.

19.13.2 Decisions or other Planning Matters

DC/18/05600 – Full Planning Application – Erection of 1 x two storey dwelling, 3 bay garage/store and creation of new access – The Old Crown, Finningham Road, Westhorpe. Application awaiting decision, as a newt report is required. The Clerk confirmed that she had received a call from the Planning Officer, John Pateman-Gee, as he was laboring under the misapprehension that MSDC were waiting for a comment from the Parish Council. The Clerk confirmed that she forwarded him the confirmation received from MSDC website on 30 January 2019, following filing of the Parish Council's comment.

19.14 **Annual Governance Statement and Accounting Statements (annual audit)**

The Clerk confirmed that the Parish Council income for 2018/2019 was £1870.00 and expenditure was £1745.83. She ran through the cash book and reconciliation (attached) and all were in favour of the AGAR being signed. The Clerk will file this before the deadline of 1 July 2019.

19.15 **Clerk's Report, account balances and requests for Payment**

As at 3 May 2019 the current account balance was £3,284.40 and the savings account balance £1,501.57.

The Clerk presented a cheques for signature in the sum of: £46 payable to the Village Hall for the hire of the hall to March 2019; and £147.20 payable to SALC for renewal of membership for 2019/2020. All were in favour and Cllrs Barker and Lambert signed both cheques.

19.21.1 2019/20 Precept

The Clerk informed the Council that precept monies had been received. It was agreed that the precept would need to be looked at for the next four years, as there had not been a rise in the previous four.

19.21.2 Pensions Regulator

The Clerk confirmed that the councils employee has been re-enrolled with the Pensions Regulator, and then opted out.

19.16 **Correspondence for information**

The Clerk had received correspondence from an MG owner who was keen to trace the history of his vehicle. It had been owned by a resident of Westhorpe in the 1990s. Cllr Barker agreed to see if he could obtain any further information that might be of interest to the MG owner.

19.17 **Clerk's report on urgent decisions since the last meeting**

None.

19.18 **Questions to the Chairman**

None.

19.19 Date of the next meeting

Tuesday 2 July 2019. Future dates for 2019 meetings were confirmed as 3 September 2019 and 5 November 2019. 2020 meeting dates are to be on the agenda for the July meeting.

There being no further business, the Chairman closed the meeting at 20:45.

Camilla Kennedy
Clerk to Westhorpe Parish Council.

D. S. F. 2/7/2019