

# WESTHORPE

## PARISH COUNCIL



Clerk to the Council  
Street Farm, Westhorpe  
Tel: 07926 223042

Minutes of the meeting of Westhorpe Parish Council held on Tuesday 4 September 2018 at 19:30 in the Village Hall.

In attendance:

Mr D Barker (Chairman), Mr R Lambert, Mr S Christian, Mrs H Wilkinson, Mr I Cotgrove, Mrs D Gladders

Present:

C Kennedy (Clerk)

### Public participation

There were 2 members of the public present.

### 18.36 Apologies and approval of absences.

Apologies were received from Cllr. Caley.

### 18.37 Declarations of interest

Cllr. Cotgrove declared an interest in planning application DC/18/03988

### 18.38 To consider requests for dispensations

Dispensation was granted to Cllr. Cotgrove.

### 18.39 To approve as accurate, the minutes of the Annual Parish Council meeting held of 10 July 2018

Cllr. Christian proposed the minutes as accurate, seconded by Cllr. Gladders and approved by all. They were signed and dated by the Chairman.

### 18.40 Progress Reports

#### 18.40.1. Broadband

The Chairman reported that residents that have upgraded are receiving a significantly improved service.

Cllr Cotgrove reported 26mb/sec. Residents are requested to keep chasing their broadband supplier, who in turn will chase OpenReach.

#### 18.40.2. GDPR

The Clerk informed the Council that the Information Commissioner's Office (ICO) required online payment by card. She requested permission to use her own card and be reimbursed. Permission was granted.

### 18.41 Planning Matters

#### 18.41.1 New applications

DC/18/03988 – Application for consent to carry out works to trees at Thornglade

Application applies to one larch and one Corsican pine, one of which has a split trunk and the other leans towards the house. The Chairman proposed a favourable response to the application, this was second by Cllr. Gladders, and all were in favour.

#### 18.41.2 Decisions or other Planning Matters

None.

#### 18.42 District Councillor's Report

There was no report from the District Councillor.

#### 18.43 County Councillor's Report

This was received by email prior to the meeting.

#### 18.44 Suffolk Highways Cutting Amendments

It was confirmed to the Clerk that the verges are cut by the Highways Department, as are the Byways as some are narrow and/or banked. Footpaths are cut by farmers. The Clerk is to ensure that Carr Lane, Kiln Lane and 100 Lane stay on the cutting schedule.

#### 18.45 Footpath signage near Kells House

The sign for the byway near Kells House is incorrect, as are Ordnance Survey maps and a resident requested the Council address the matter. It was agreed that the Chairman would draft a letter to the Area Rights of Way Officer at SCC. It was requested that the broken footpath sign posts in the churchyard and at the roadside path entrance between Partacre and Dovedale be included in the letter.

#### 18.46 Clerk's Report, account balances and requests for Payment

As at 3 August 2018 the current account balance was £2,772.09 and the savings account balance £1344.46. The Clerk requested transfer of £156 to the savings account to ensure a balance of £1,500 in case of an election. Cllr. Christian proposed, Cllr. Gladders seconded and all were in favour of the Clerk preparing a letter to Barclays Bank for execution at the next meeting.

The Clerk presented a cheque for payment to HMRC for the Clerk's PAYE in the sum of £40.00, and this was duly signed by Cllr. Barker.

Cllr Gladders proposed that the Clerk apply for BMSDC Locality Money to pay for a third, green, bog waste bin. Once the application is granted, the Clerk will order the bin. Cllr. Wilkinson seconded and all were in favour.

#### 18.46.1 Bank Mandate

The Clerk confirmed that Barclays Bank had accepted the Council's mandate change and Cllrs Wilkinson and Caley were now signatories on the accounts.

#### 18.46.2 Insurance Renewal

The Clerk reported that the insurance premium was due for renewal and that renewal of the current policy for a five year period would be £182.43 per annum, giving a saving of £20.27 per annum. It was noted that the present policy includes 2 bus shelters but no dog waste bins. The Clerk is to obtain a further quote on this basis, agree the amount by email and raise a cheque in due course. Cllr Cotgrove proposed this motion, Cllr. Wilkinson seconded it and all were in favour.

#### 18.46.3 Advice regarding multiple councillors declaring pecuniary interests

The Clerk had not been in a position to obtain advice from either SALC or the Monitoring Officer of BMSDC, but would do so before the next meeting.

18.46.4 Walsham Neighbourhood Plan Area

Cllr. Caley had previously requested that The Clerk investigate whether a Neighbourhood Plan is something that Westhorpe needed. She reported that she had not done so, but would do before the next meeting.

18.47 Correspondence for information

Correspondence had been forwarded by email, and none considered worthy of discussion.

18.48 Clerk's report on urgent decisions since the last meeting

There was nothing to report.

18.49 Questions to the Chairman

One resident highlighted that the highway verges around Westhorpe hasn't been cut in July. The Clerk is to contact the Right of Way Officer to ascertain why.

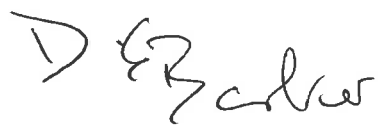
Cllr Wilkinson has been approached by residents asking where the playground is given the sign on the village green. This will be addresses at the next meeting.

18.50 Date of the next meeting

Tuesday 6 November 2018.

There being no further business, the Chairman closed the meeting at 20:45.

Camilla Kennedy  
Clerk to Westhorpe Parish Council.

  
6.11.2018