

WESTHORPE

PARISH COUNCIL



Clerk to the Council
The Old School, Westhorpe.
Tel: 01449 258131

Minutes of the meeting of Westhorpe Parish Council held on Tuesday 2 May 2017 in the Village Hall.

In attendance:

Mr D Barker (Chairman), Mrs D. Gladders, Mrs H. Wilkinson, Mr I. Cotgrove, Mr. R. Lambert, Mr S. Christian

Present:

G Horn (Clerk).

Public participation

There were five members of the public present.

17.1.1 To appoint the Chairman of the parish council for the year 2017/18

Mr D Barker was nominated by Cllr. Christian and seconded by Cllr. Gladders with unanimous agreement by the council and duly elected to serve as Chairman for the year 2017/18.

17.1.2 To appoint the Vice Chairman of the parish council for the year 2017/2018

Mr S Caley was nominated by the Chairman and seconded by Cllr. Gladders with unanimous agreement by the council and duly elected to serve as Vice Chairman for the year 2017/18.

17.2 Apologies and approval of absences.

Apologies were received from Cllr. Caley.

17.3 Declarations of interest

Cllr. Gladders declared an interest in agenda item 7.

17.4 To consider requests for dispensations

Dispensations were granted to Cllr. Gladders in relation to item 7.

17.5 To approve as an accurate, the minutes of the Parish Council meeting held of 27 March 2017.

Amendments were required to the minutes, and as a result will be approved at the next parish council meeting.

17.6 Progress reports arising from the meeting of 27 March 2017

17.6.1 The Community Emergency Plan (CEP) is to be updated with Mr Patrick Barker's details, not Mr Brian Barker's. Following this minor amendment, the CEP can be signed off and forwarded to the email list. A high/secondary level CEP is to be produced, this is to be added as an agenda item for the next meeting.

17.6.2 The tall village sign is being painted by Mr Paul Smith. The smaller wooden signs are being cleaned or painted, Mr Jeff Moore kindly agreed to tend to the one near Little Thatch and the Chairman to the one near Lodge Farm.

17.7 Considered planning matters:

17.7.1 New applications

a.i. 1346/17 | Erection of a two storey and single storey side and front extensions. Render and decoration to existing external walls | 1 The Crescent, Westhorpe IP14 4SX
The council unanimously supported the application.

17.7.2 Decisions or other planning matters

None.

17.8 Clerk's Report and Request for Payment

17.8.1 The benches are still owned and insured by the Parish Council. It was agreed that the Chairman would return them from storage.

17.8.2 The Clerk reported balances as of 31st March 2017 of £1666.69 in the current account and £1342.71 in the savings account. The accounts were unanimously approved and signed by the Chairman prior to being sent for external audit.

17.9 Adopt and approve the accounts for the year 2016/2017 and complete the annual return

The accounts were unanimously approved and signed by the Chairman prior to being sent for external audit

17.10 Correspondence for information

There was no correspondence to report as it was circulated by email.

17.11 Clerk's report on urgent decisions since the last meeting.

There were no decisions to report.

17.12 Recruitment of new parish clerk

Cat Clarkson has given her formal resignation as Parish Clerk with effect following the July Parish Council Meeting. Camilla Kennedy will take up the role. This was proposed by the Chair and seconded by Cllr. Wilkinson with unanimous agreement.

17.13 Questions to the Chairman

There were no questions to the Chairman.

17.14 Date of the next meeting

4th July 2017, 7.30pm at the village hall.

There being no further business, the Chairman closed the meeting at 9pm.

Glen Horn, Clerk to Westhorpe Parish Council.