

# WESTHORPE

## PARISH COUNCIL



Clerk to the Council  
The Old School, Westhorpe.  
Tel: 01449 258131

Minutes of the meeting of Westhorpe Parish Council, held at 7:30 pm on  
Tuesday 1<sup>st</sup> September 2015 in the village hall.

In Attendance : Councillors D. Barker, R. Lambert, H. Wilkinson, I. Jackson, D. Gladders.  
Present : Mr G Horn (Clerk)

- 15.31 **Apologies and approval of absences.**  
Apologies had been received and approved from Cllr S. Caley.
- 15.32. **To receive declarations of interest.**  
There were no declarations of interest.
- 15.33. **To consider requests for dispensations.**  
There were no requests for dispensations.
- 15.34. **To approve as accurate the minutes of the Parish Council meeting held on 7<sup>th</sup> July 2015.**  
There was a minor amendment to the minutes of the Parish Council meeting held on 7<sup>th</sup> July 2015, to note that Cllr. D. Barker was in attendance, which had been incorrectly listed as Cllr R. Barker. Subsequent to this alteration, the minutes were signed by the chair as an accurate record.
- 15.35. **Progress reports arising from the meeting of 7<sup>th</sup> July 2015**  
There were no progress reports which were not dealt with elsewhere on the agenda
- 15.36. **To approve as accurate the minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2015**  
The minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2015 were approved as an accurate record, and signed by the chairman as such.
- 15.37. **Progress reports arising from the Annual Parish Meeting.**  
There were no progress reports arising from the Annual Parish Meeting.
- 15.38. **To consider candidates for vacant councillor position.**  
Potential candidates for the vacant councillor position have been identified, and a decision deferred until the next meeting.
- 15.39. **To consider planning matters :**  
a. New Applications.  
There were no new applications to report.  
b. Decisions or other planning matters  
It was reported that planning permission had been granted for the application at 10 Church Road.

- 15.40 Clerks report and requests for payment.**  
The clerks salary and PAYE of £200 was approved. Proposed by Cllr D. Barker, Seconded by Cllr R. Lambert.
- 15.41 Correspondence for information.**  
District Councillor Roy Barker, who was unable to attend had provided a written report which the clerk read out. A copy of which is on file.
- 15.42 Clerk's report on urgent decisions since the last meeting.**  
There were no urgent decisions to report since the last meeting.  
The clerk updated councillors on the committees within Mid Suffolk District Council, on which he now serves.
- 15.43 Questions to the Chairman.**
- 43.1 It was reported that County Councillor J. Storey had offered to make a contribution to fund a defibrillator based at Westhorpe Hall, and it was proposed that this become an agenda item for the next meeting.
- 43.2 The clerk reported that the website at [www.westhorpe.onesuffolk.net](http://www.westhorpe.onesuffolk.net) is now active, and will be the place to access parish council documents as required by the transparency code. It was agreed that this will also feature links to other village organisations and events, and will be made public once the existing village hall sites have been aligned.
- 43.3 Cllr Dobson remarked that unsuitable waste was being deposited at the collection site at Westhorpe Hall, including glass doors and it was agreed that signage would need to be arranged for what was suitable waste to be left, specifically small electrical items only.
- 15.44. Date of next meeting.**  
The next meeting was confirmed as 3<sup>rd</sup> November 2015, at 7:30 in the village hall.

Glen Horn, Clerk to Westhorpe Parish Council.