

WESTHORPE

PARISH COUNCIL



Clerk to the Council
The Old School, Westhorpe.
Tel: 01449 258131

Minutes of the meeting of Westhorpe Parish Council held following the Annual Parish Meeting, on Monday 11th May in the village hall.

In attendance: Mr D Barker (Chair), Mr S. Caley, Mrs D. Gladders, Mrs H. Wilkinson, Mr I. Jackson.
Present: G. Horn (Clerk).

Public participation

There were no contributions from members of the public

Visiting speakers.

County Councillor, District Councillor and Police reports were all presented within the annual parish meeting.

15.01 To appoint the chairman of the parish council for the year 2015/16

Mr D Barker was nominated by Mr S. Caley, seconded by Mrs D. Gladders, and duly elected to serve as chairman for the year 2015/16.

15.02 Apologies and approval of absences.

Apologies had been received and approved from Mr R. Lambert.

15.03 Declarations of interest.

There were no declarations. The clerk distributed new registers of members' interests for all members to complete and return to the monitoring officer.

15.04 To consider requests for dispensations.

There were no requests.

15.05 To approve as accurate the minutes of the Parish Council meeting held on 10th March 2015.

The minutes were unanimously approved and signed by the chairman.

15.06 Progress reports arising from the meeting of 10th March 2015

There were no reports

15.07 To appoint the vice-chair of the parish council for the year 2015/16

Mr S. Caley was nominated by Mr D. Barker, seconded by Mrs H. Wilkinson, and duly elected to serve as vice-chairman for the year 2015/16

15.08 To consider candidates for vacant councillor position.

The chairman had received enquiries from interested parishioners, and a decision will be made at the next meeting. The closing date for applications will be 30th June.

15.09 Annual review of the risk register

The business Risk register and Health and Safety Risk register were reviewed and updated.

15.10 To consider planning matters :

- a. No new applications had been received
- b. There were no decisions or other planning matters to report.

15.11 Finance :

Clerks report and requests for payment.

The clerk reported balances at 31st March of £947.35 Current A/C and £1341.68 Savings A/C.

15.11.1 To approve the accounts prior to internal audit.

The accounts were inspected, approved and signed by the chair as an accurate record.

15.12 Correspondence for information.

There was no correspondence to report.

15.13 Clerk's report on urgent decisions since the last meeting.

There were no decisions to report.

15.14 Questions to the Chairman.

There were no questions.

All councillors completed a declaration of office, to be held on file by the clerk.

The clerk distributed Election Expense returns for completion and return to the monitoring officer.

15.15 Date of next meeting.

The date of the next meeting was confirmed for the 7th July 2015

There being no further business, the chairman closed the meeting at 8:45

Glen Horn, Clerk to Westhorpe Parish Council.