

WESTHORPE

PARISH COUNCIL



Clerk to the Council
westhorpeparishclerk@gmail.com

Council Members

You are hereby summoned to attend Westhorpe Parish Council Meeting on Tuesday 4 May 2021 at 7.00 pm remotely via Zoom, (the waiting room will be open from 6.45 pm to enable the meeting to start promptly at 7.00 pm) to consider the items set out below. Please note this meeting will start immediately after the Annual Parish Council Meeting and there will be only the one Zoom invitation sent out for the two Meetings.

Members of the Press and Public

The public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

To join these meetings please click on the following link entering the ID and passcode when prompted. Please note these meetings will be **RECORDED**.

Join Zoom Meeting

<https://us02web.zoom.us/j/88181215764?pwd=aHNZdEwzWWJTRUpFRjJuMENCSHMzQT09>

Meeting ID: 881 8121 5764

Passcode: 108270

AGENDA

1. **Appoint Chair** of the Parish Council for the year 2021/2022
2. **Appoint Vice-Chair** of the Parish Council for the year 2021/2022
3. **Apologies** and approval of absences
4. **Declarations** of interest and Dispensation considerations
5. **Minutes** of previous Meeting held on 2 March 2021 (previously circulated separately from this Agenda and taken as read)- to consider, approve and sign.
6. **Matters Arising** from 2 March 2021 meeting
 - 6.1 Litter pick
7. **Speed** Indicator Device – Chairman update
8. **Suffolk** County Councillor report
9. **District** Councillor report
10. **Planning** – to consider:-
 - 10.1 **New Application** – DC/21/02383 – EJ Barker & Sons, Lodge Farm, Westhorpe – Change of Use of an agricultural building (Sui Generis) to a workshop (Class E) and commercial storage (Class B8) – comments by 17 May 2021
 - 10.2 **Planning Re-Consultation** – DC/21/00366 – Land south of Westhorpe Road, Finningham – (clerk)
 - 10.3 **Planning Decision** – DC/21/00816 – Church Farmhouse – erection of shelter – GRANTED.
 - 10.4 **BMSDC Joint Local Plan** – update:- (Cllr Caley and/or clerk)
 - (i) 15.3.21 – from District Cllr Andy Mellen to Parish Council and David Hemy
 - (ii) 31.3.21 – from Tom Barker – MSDC – submission to Secretary of State for Examination
 - 10.5 **NALC Planning 'model design code'**- comments submitted 12.3.21 (clerk)
11. **Annual Governance Statement and Accounting Statements 2020/21**(AGAR - annual audit)
 - 11.1. Internal audit:- to discuss regular maintenance arrangements for physical assets – Cllrs. To confirm adoption of Internal Audit.
 - 11.2 To approve and confirm AGAR submission 2020/21 (Chairman and Clerk)

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12. **Finance**

12.1 To approve and confirm the following payments:-

- (i) chq 100411 – clerk printer cartridge refund - £81.98 (more than agreed at 2.3.2021 mtg – was £26.00)
- (ii) chq 100412 – SALC annual sub - £155.86
- (iii) chq 100413 – SALC clerk training 26.4.2021 – finance and audit module - £30.00

12.2 Income to note:-

- (i) 9.4.2021 Parish Precept 2021/22 - £1225.00 (first half)
- (ii) 16.4.2021 – BMSDC – Parish Grant Payment 2021/22 - £51.00

12.3 Bank Balance as at 31.3.2021 – Bank statement and cash book statement previously circulated separately to this Agenda:-

Business current account - £5065.06

Business savings account - £1505.04

13. Correspondence for information

14. Questions to the Chairman

15. Date of next meeting – Tuesday 6 July 2021

All members of the press and public are cordially invited to attend.

Julia Dunncliffe

Clerk to Westhorpe Parish Council