

# **WESTHORPE**

## PARISH COUNCIL



Parish Clerk  
[westhorpeparishclerk@gmail.com](mailto:westhorpeparishclerk@gmail.com)  
07980 476 140

### **Council Members**

You are hereby summoned to attend an ordinary meeting of the Parish Council on Tuesday 12 January 2021 at 7.00 pm remotely via Zoom, (the waiting room will be open from 6.45 pm to enable the meeting to start promptly at 7.00 pm) to consider the items set out below.

### **Members of the Press and Public**

The public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, well before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Westhorpe Parish Council is inviting you to a scheduled Zoom meeting.

To join this meeting click on the following link entering the ID and passcode when prompted. Please note this meeting will be **RECORDED**.

Join Zoom Meeting

<https://us02web.zoom.us/j/89228523986?pwd=c3M2V3lvTm12M1h0WjBpdWpMWEJNZz09>

Meeting ID: 892 2852 3986

Passcode: 087596

### **AGENDA**

1. Apologies for absence
2. Declarations of Interest and Dispensation considerations. Members are reminded of their responsibility to declare any interest in respect of any matter contained in or brought up in this meeting in accordance with the Council's Code of Conduct. Council will consider dispensation requests.
3. Minutes of previous meeting (attached): To consider, approve and sign minutes (taken as read) of meeting held on 3 November 2020.
4. Progress reports arising from meeting dated 3 November 2020.
  - 4.1 Bridlepath adjacent to The Old Cottage leading to The Green (Cllr Brown)
5. Suffolk County Councillor report (Cllr Jane Storey)
6. District Councillor report (Cllr Andrew Mellon)
7. Planning:
  - 7.1 Joint Local Plan submission 23.12.2020 (Cllr Caley)
  - 7.2 To note MSDC Decisions on application DC/20/04335
  - 7.3 Other: correspondence between Mr and Mrs Richard Morgan re planning search of Westhorpe as potential new residents (Cllr Caley)

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8. (8.00 pm or thereabouts) Speed Indicator Device PowerPoint presentation by Traffic Technology Ltd (it will be assumed all attendees will have previously viewed the video link electronically via the Village circulation list and on the Parish Council website) so they can have their questions ready to ask at the meeting.
9. Finance:
  - 9.1 Parish Precept 2021/2022 – to consider and approve
  - 9.2 To confirm clerk salary £1044.16 per annum payable quarterly as from 4.11.2020
  - 9.3 To confirm the following cheque payments:-
    - (i) John Gomer (100401) – repair village sign - £25.00
    - (ii) HMRC (100402) clerk(s) x 2 PAYE - £47.40
    - (iii) J Dunicliffe (100403) clerk net wages (4.11.2020 to 31.12.2020) - £132.17
    - (iv) C Kennedy (100404) clerk net wages up to and including 3.11.2020 - £59.32
  - 9.3 To approve and confirm the following cheque payments:-
    - (i) Westhorpe Village Hall Limited (100405) hall hire 27.8.20; 8.9.20; 3.11.20 - £25.00 (note the normal rate of £8 per hour is currently discounted by 50% due to the Covid-19 situation)
    - (ii) David Barker (100406) refund:-
      - (a) C Kennedy book token thank you present £26.50 (16.11.2020);
      - (b) Zoom Video Communications Inc £143.88 (18.12.2020) annual subscription - Total £170.38.
    - (iii) Julia Dunicliffe (100407) – clerk expenses:-
      - (a) 4.11.20 postage C Kennedy wages cheque + payslip - £0.65;
      - (b) 5.11.20 Barclays change of Parish Clerk address - £0.76;
      - (c) 5.11.20 postage Oliver Smith (chq 100399) clerk comuter/printer - £0.76;
      - (d) 30.11.20 Epson printer black 603 XL cartridge £26.00 – Total £28.17.
  - 9.4 To confirm bank balances as at 12.1.2021
10. Questions to the Chairman – please send in advance if possible.
11. Date of next meeting:- Tuesday 2 March 2020 via Zoom at 7.00 pm (waiting room open as from 6.45 pm).

Julia Dunicliffe  
Westhorpe Parish Clerk