

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council Meeting to be held on Tuesday 11 January 2022 at the Village Hall at 7.30 pm.

Public Participation:

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting.

Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

The Meeting will be held in accordance with current Covid social distance regulations. All attendees to please wear face masks unless speaking and requested to sign a register of attendance providing name and contact telephone number. It would be appreciated if all attendees could please do a lateral flow test before the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest and Dispensation considerations. Members are reminded of their responsibility to declare any interest in respect of any matter contained in or brought up in this meeting in accordance with the Council's Code of Conduct. Council will consider dispensation requests.
3. Minutes of previous meeting (attached and to be taken as read) held 2 November 2021. To consider, approve and sign these Minutes.
4. Matters Arising from 2 November 2021 Minutes.
5. Suffolk County Councillor report (Cllr Andrew Mellen)
6. District Councillor report (Cllr Andrew Mellon)
7. Planning
 - 7.1 Joint Local Plan Update (including preparation of Neighbourhood Plans) – Cllr Mellon
 - 7.2 DC/21/00366 Planning Appeal lodged 9.12.21 – erection of up to 8 dwellings with garages; land south of Westhorpe Road, Finningham – update Cllr Mellon
8. Speed Indicator Device (SID) update – Cllrs Barker and Brown
9. Finance:
 - 9.1 Parish Precept 2022/2023 – to consider and approve
 - 9.2 To confirm the following cheque payments:-
 - (i) Sue Hull ((100424) refund defibrillator pads - £86.40
 - (ii) Robin Lambert (100425) refund clerk printer cartridges - £14.99
 - (iii) Julia Dunicliffe (100426) clerk net wages (1.10.21 to 31.12.21) - £299.06
 - (iv) HMRC PAYE clerk (100427) 1.10.21 to 31.12.21) - £53.20
 - 9.3 To approve and confirm the following cheque payments:--
 - (i) David Barker (100428) refund Zoom subscription - £143.88
 - (ii) Julia Dunicliffe (100429) – clerk refund expenses postage - £2.64
 - 9.4 To confirm SALC clerk payroll services as from 6.4.2022 - £38.00 + VAT annually
 - 9.5 To confirm bank statement and cash book reconciliation as at 3.12.21 (attached)
 - 9.6 To confirm current cash book as at 11.1.22 – Current - £2521.72; Savings - £1505.12 (attached)
10. Questions to the Chairman – please send in advance if possible.
11. Date of next meeting:- Tuesday 1 March 2022, Westhorpe Village Hall at 7.30 pm

Julia Dunicliffe
Westhorpe Parish Clerk